

**MARTINSVILLE PLAN COMMISSION
MEETING MINUTES
May 24, 2016**

Chairman Joanne Stuttgen called the meeting of the Martinsville Plan Commission to order at 7:00 PM on Tuesday, May 24, 2016, in the Council Chambers of City Hall, Martinsville, IN.

ATTENDANCE: Those members present were:

Katie Barnard
Kim Fishel
Mike Kirsch, Vice-Chairman
Ben Merida
Marilyn Siderewicz, Secretary
Joanne Stuttgen, Chairman
Tom Williams
Kim Lauderman

AGENDA:

1. March 22, 2016, meeting minutes.

MINUTES: The minutes of the March 22, 2016, meeting were approved by a motion made by Ben Merida and seconded by Katie Barnard. The vote was unanimous except for Kim Lauderman abstaining due to her absence at the meeting.

2. April 26, 2016, meeting minutes.

MINUTES: The minutes of the April 26, 2016, meeting were approved by a motion made by Tom Williams and seconded by Katie Barnard. The vote was unanimous except for Marilyn Siderewicz abstaining due to her absence at the meeting.

3. Old Business:

Updated sign catalog.

Chairman of the Sign Committee, Mike Kirsch, presented the updated sign catalog. A proposed letter to be approved by the City Council was read by Casandra J. Mellady, Attorney for the Plan Commission. The letter is to be sent to the owners of signs in violation of the city ordinance. This letter was discussed and changes were made by the members of the Plan Commission. Mike Kirsch said he would go to the June 6 council meeting to present the letter and explain the situation.

MOTION: Mike Kirsch made a motion to forward the letter regarding a sign violation to the City Council for approval. This motion was seconded by Ben Merida and was passed.

4. New Business:

A. Los Reyes signage. Located at 10 and 20 North Main Street.

Carlos and Crystal Reyes, owners of the restaurant were present at the meeting. Joanne Stuttgart had met with Attorney Dale Coffey. Mr. Coffey said the City Council has jurisdiction over the facade easement. He had suggested that the Plan Commission discuss the signs and send on their thoughts to the City Council. It was decided the owners would need to provide the sign dimensions, materials, and color scheme for approval.

B. Flaherty and Collins exterior approval for Kivett Building at 110 N. Main St.

Julie Collier was at the meeting representing Flaherty and Collins. Ms. Collier said that much of the exterior would be cleaned, such as the brick to remove paint and mortar mixtures would be redone. Windows will be replaced with energy efficient double-paned versions with white trim. The roof will be replaced. She further stated the front signage and awning will stay, but may need improvements. Ms. Collier said the ramp on the sidewalk does not meet code because it is too close to the door. That issue will be addressed.

MOTION: Ben Merida made a motion to approve the plans presented by Julie Collier regarding the improvements for the Kivett Building as requested by Flaherty and Collins. The motion was seconded by Kim Fishel and passed unanimously.

The plans are awaiting final approval from the Department of Historic Preservation and Archeology. Work should begin in June 2016.

C. Larry Eytcheson regarding mortar repair at 60 W. Morgan Street.

Larry Eytcheson was given a Stop Work Order because of using the wrong color mixture.

D. Susie Hardwick regarding overhang repair, chimney removal, brick and mortar repair at 33 E. Washington St.

Susie Hardwick had a chimney detached from the building. This will need to be rebuilt.

E. Other business – Mayor Kohl.

Mayor Kohl was present at the meeting and told the commission of some changes as to how meeting agendas will be approved and presented. She felt that the current system is too confusing and too many nitpicky issues convolute things.

The mayor said that all agenda items for the Plan Commission and Board of Zoning appeals must be received by the close of business 11 days prior to the meeting, or two Fridays before. The agenda will be sent out by the end of business the Wednesday prior to the meeting. All agenda items will be approved by the mayor's office and no items will be added after the agenda has been set unless deemed necessary.

The council will take over the comprehensive plan and the commission will review it later. This is as it had been in the past.

After discussion, it was decided by the Plan Commission to have Brian Love, Building Inspector, handle mortar and brickwork issues in regards to necessary repairs.

ADJOURNMENT: There being no further business, the meeting was adjourned.

NEXT MEETING: The next regularly scheduled meeting of the Martinsville Plan Commission will be at 7:00 PM, Tuesday, June 28, 2016.

Joanne Stuttgen, Chairman

Marilyn Siderewicz, Secretary

Katie Barnard

Mike Kirsch, Vice-Chairman

Kim Lauderman

Ben Merida

Kim Fishel

Tom Williams

Steve Bodi (ABSENT)